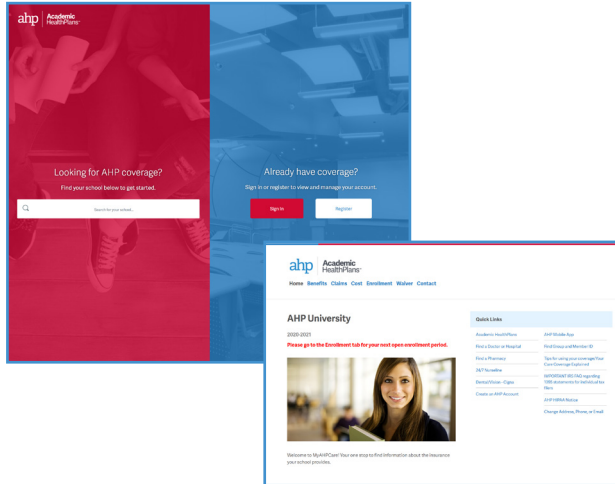


Online Enrollment Student Experience Guide



- 1 Find your school site at myahpcare.com. Go to the Enrollment tab and then select the appropriate enrollment link.

The screenshot shows the 'Getting Started' page for an existing account. It has a progress bar at the top with 'Previous' and 'Next' buttons. The main heading is 'Getting Started Account' with the instruction 'Please sign in or create an account to continue.' Below this, there are two columns: 'Sign into Existing Account' and 'Create a New Account'. The 'Sign into Existing Account' column has fields for 'Username' and 'Password', with 'Login' and 'Forgot Username/Password' buttons. The 'Create a New Account' column has fields for 'Username', 'Password', 'Email Address', 'Student ID', and 'Date of Birth', with a 'Create Account' button.

- 2 If you have previously enrolled online, please sign into your account. Otherwise, you will need to [Create a New Account](#).

The screenshot shows the 'Getting Started' page for a new enrollment session. It has a progress bar at the top with 'Previous' and 'Next' buttons. The main heading is 'Getting Started Account' with a 'Start a new Enrollment Session' button.

- 3 From the Getting Started page, click [Start a New Enrollment Session](#).

The screenshot shows the 'Getting Started' page with the 'Terms and Conditions' section. It lists eight conditions, including coverage purchase, effectiveness, rates, eligibility requirements, and privacy. At the bottom, there's a checkbox labeled 'I understand and agree to the above conditions.' and a 'Next' button.

- 4 Review the Terms and Conditions, then click the box to check "I understand and agree to the above conditions" and then "Next".

The screenshot shows the 'Coverage Details' page with the 'Campus Select' section. It has a progress bar at the top with 'Previous' and 'Next' buttons. The main heading is 'Coverage Details Campus Select' with the instruction 'Please select your Campus/Program or proper coverage option.' Below this, there's a 'Select' button for 'Main 2019-20'.

- 5 Select your [Campus/Program](#) or proper coverage option.

The screenshot shows the 'Coverage Details' page with the 'Plan Type' section. It has a progress bar at the top with 'Previous' and 'Next' buttons. The main heading is 'Coverage Details Plan Type' with the instruction 'Please select your Student or Plan type:'. Below this, there's a dropdown menu for 'Type' and a text field for 'Credit Hours (Semester)'. At the bottom, there's a 'Terms for Eligibility Requirements' section.

- 6 Select your [Student or Plan Type](#) and enter the number of credit hours you are taking. If you are enrolling in a coverage that spans multiple semesters, enter the number of credit hours you are taking in the first semester of the coverage you are choosing.

7 Click [Select](#) next to your Period Type.

8 You will see the [Pricing Details](#) for your plan. If your school allows for dependent coverage and you want to enroll a dependent, you must enroll them now by clicking [Add dependent](#). If specific documentation is required, it will be listed on this screen.

9 Enter Demographics and Student Information. Click [Submit Demographics](#) at the bottom of the page.

10 Review the Coverage Dates and Total Due listed. If all appears correct, click [Submit Order](#). Select payment type, enter payment information and select Submit Payment.

11 The first screen is a confirmation of your plan choices and submission of your application. [Print a copy](#) for your records.

12 Once submitted and/or verification complete, you will be provided a [Coverage Purchase Confirmation](#) with your Order ID and AHP Student ID. Click [View Order Details](#) to view a detailed summary and confirmation of coverage.

Questions? Visit myahpcare.com and select your school from the drop down list.